

YMCA of Greater Boston (ILC)
International Learning Center
3 Center Plaza, Suite 901 (TC floor), Boston, MA 02108
www.ymcaboston.org/internationallearningcenter

Come join the ILC at its convenient downtown location.
Work with a friendly committed group of professionals.
Get involved with English language learners who want to meet their goals.

Part-time ESOL teaching position
Monday through Friday, either 8:30am-12:30pm or 10am to 12:30pm
Starts: September 6, 2016
Classes run in two-month long sessions. Availability of classes varies.

Description of Position:

- Teach ESOL to an intermediate or below group of students of diverse linguistic, cultural, religious, socio-economic and educational backgrounds
- Survey and incorporate adult learner goals into coursework for a student-centered, goal-oriented participatory ESOL class
- Outline teacher and program expectations to the students
- Prepare and deliver engaging, learner-centered lessons
- Integrate reading, writing, pronunciation, grammar, speaking and listening skills into the coursework
- Conduct student assessments at regularly scheduled intervals to evaluate progress
- Communicate classroom/student issues to the Programs Manager or Director in a timely manner

Description of Administration:

- Keep attendance records and any other required paperwork
- Respond to emails and phone calls within 24-48 hours
- Be available for meetings
- Provide regular updates on the class
- Assist with intake evaluations and assessments

Qualities Needed for Position:

- BA or Master's degree in ESOL, Education or related field
- Familiarity with learner-centered, goal-oriented participatory ESOL
- Sensitive to socio-economic and ethnic minority issues
- Strong communication and inter-personal skills
- Able to work independently and as part of a team
- Computer proficiency (i.e. Microsoft Office, the internet including ESL websites)
- Bilingual a plus

Apply

- 1) Complete the online application at <http://tinyurl.com/zmqlnar>
- 2) And send a cover letter and resume to Ali Don via email, adon@ymcaboston.org. Applications that do not complete both steps will not be considered.